

Overview

What the web site provides:

- Simple Description of the Process
- Structured Submission for Efficient Implementation
- Automated Response to Submitters
- Online Viewing of Comments “Status”
- Re-entry Capability
- Reporting for Standards Working Group and Corporate Staff
- Bulk Loading of Data (requires special form from Center)

Process for Changing the A/E/C CADD Standard and the SDSFIE

**Want to add, change, or comment on the
A/E/C CADD Standard, FMSFIE, or the
SDSFIE? Need to report a bug or
request additional functionality?
Here's How!**

There are two ways to affect a change in the three Standards or associated software tools. The quickest and simplest way is through the Comments web site at

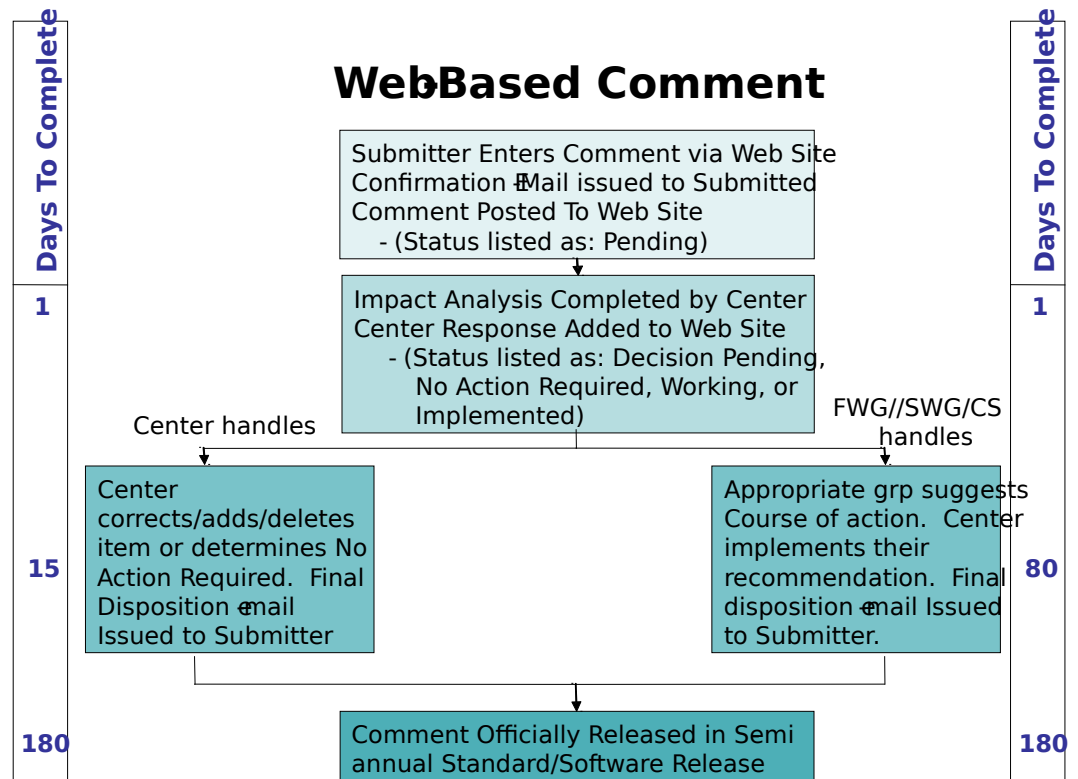
http://tsc.wes.army.mil/comments/AECSDS_comments/AECSDS-CommentForm.asp

. Just log on, complete the form, and hit “submit.” It’s that easy. The second method is by preparing a project proposal. Project proposals are for major additions to the standards and are completed on a yearly cycle.

Process for Changing the A/E/C CADD Standard and the SDSFIE

How do I Use the Comments Web Site?

The Comment Form accepts comments on every aspect of the A/E/C CADD Standard, FMSFIE, or SDSFIE. and the associated software tools. Upon entering the Comment Form, first complete the contact information and then add the Comment. Upon completion of the entire form, click on the "Submit" button at the bottom. You will then receive an e-mail notification that your comment has been submitted and added to the comment database.



Process for Changing the A/E/C CADD Standard and the SDSFIE

What Happens After I Submit a Comment?

First, you will receive an e-mail notification that your comment has been submitted and added to the comment database.

All comments are reviewed by Center staff to determine the appropriate action to address the comment. Comments can basically be grouped into three types:

- **No Impact** - This type of comment is either a complimentary, derogatory, or site-specific remark. While complimentary comments are always appreciated, these comments do not have any bearing on the development of the Standard.
- **Minor Impact** - This type of comment can be easily answered and addressed by the Center. For instance, an incorrect spelling can be fixed and promptly posted to the Center's website.
- **Major Impact** - This type of comment will require a major revision to the Standard. As such, they will need to be reviewed by a subject matter expert, from the Standards Working Group, the FWGs, or agency experts identified by the Corporate Staff. Major impact items will require more time to evaluate and resolve. As such, the Center's Corporate Staff will make a decision on whether the item is addressed/funded in the current FY. If the scope is such that the comment should be submitted as a yearly project, the submitter will be contacted.

How Do I Know What Is Happening With My Comment?

As comments are sent in, they are posted to a Comment site. Each comment has its own field on the site for tracking purposes. Each field has: a tracking number which can be clicked on to read the submitted comment and the course of action taken so far, the submitter's name, the submitter's organization, what facet of the Standard the comment addresses, current status of the comment, and the date/time the comment was submitted. The current status of the comment can be broken down into four categories –

Decision pending – The comment is being evaluated.

No action required – The comment did not require any action to the Standards.

Working to implement – The comment has been evaluated and found to be a necessary revision/addition/deletion to the Standards. Center staff members are working on implementing this comment into the next release.

Implemented – The comment has been addressed and fixed/modified/deleted.

Upon the assignment of a status category, the comment submitter will receive an e-mail stating the current status of the comment and any action that has been taken.

While comments made directly to Center personnel are always welcome, it is strongly encouraged that the Comments web site be used. This not only ensures that your comment has made it “into the system”, but will help you track any action taken as a result of your comment.

How Long Does It Take To Implement a Comment?

The process begins immediately. Your comment is automatically forwarded to a Center POC. The POC makes the determination if the comment can be incorporated immediately or needs approval from the Standards Working Group, Field Working Group(s), or Corporate Staff. This process should be completed in 15 working days unless it is determined that the comment requires review from an Agency expert/group.

The time required to implement a comment is proportional to its complexity.

Most Comments (symbolology, bug fixes, content changes) posted to the website between January 1 – June 30 will appear in the mid-year (April) update. Comments received between July 1 and December 31 will be incorporated in the end of the year (October) release.

What Happens If A Comment Needs To Be Submitted As A Project?

If your comment represents a level of work requiring dedicated funding, a project proposal is required. Project Proposals are completed on a yearly cycle (October to October). Typically, we will work with you to prepare the one-page document required to submit a project. The project is reviewed by the Center's Corporate Staff and funded according to their review process.

Comments Database Web Site



Spatial Data Standards for Facilities, Infrastructure, and Environment (SDSFIE) Enter Personal Info

In order to make suggested modifications to the existing SDSFIE, begin here by entering your personal information.

New Users click [here](#)

If you are an existing user, enter the email you specified on this site to be authenticated into the site.

(Images show the SDSFIE option)

This web based application enables users the ability to propose changes to the Three standards. Once a user has registered using the “New Users” option, they will only need to enter their e-mail for future submissions.

Comments Database Web Site

The screenshot shows a web interface for 'SDSFIE Comments'. At the top left is the title 'SDSFIE Comments' and at the top right is a link 'Main Menu'. The main content area has a light beige background and contains the text 'Start a new comment here.' followed by three blue buttons with white text: 'Propose Additions >>', 'Propose Modifications >>', and 'Propose Deletions >>'. Below these is a single blue button with white text: 'Submit a General Comment'. At the bottom of the main area is the text 'Comment Status:'.

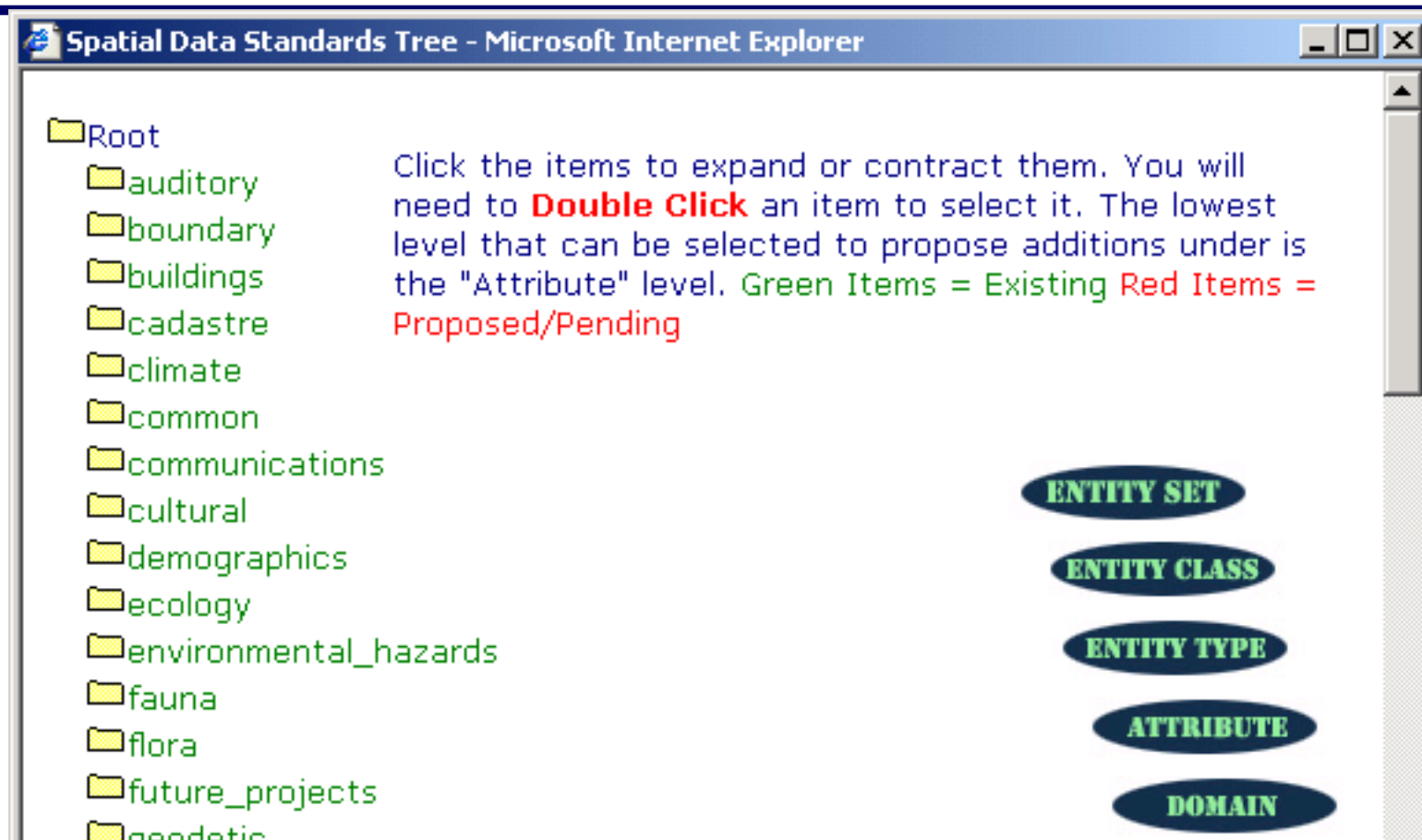
Once a user has logged in, they will be are given the options to make specific/detailed proposals or general comments.

Comments Database Web Site

The screenshot shows a web interface titled "SDSFIE Comments" with a sub-header "Select a Starting Point". The main content area contains the text "At what level would you like to start adding information to the SDSFIE Data Model?". Below this text is a horizontal selection bar with three options: "Choose a starting point >>", "Select from the list >>" (highlighted in blue), and "Select from the list" (in blue text).

If a user chooses to propose an addition, modification, or deletion, they are then asked to choose a location in the Standard to start from.

Comments Database Web Site



Users are then able to choose where, in the tree, they would like to begin their proposal.

Comments Database Web Site

Spatial Data Standards Comments Entity Set: **communications**

Enter the Classes that you would like to add to the selected Entity Set. You will be asked to give additional information about the proposed classes on the next page.

Proposed Entity Class

Add
Del

<< Back Continue >>

If a user chooses "Proposal Addition," and then chooses to begin their addition from the ENTITY SET level, they are then asked to enter their Proposed Classes.

Comments Database Web Site

The screenshot shows a web form titled "Spatial Data Standards Comments" with a sub-header "Entity Set: communications". The form instructs users to "Enter the information about each of the Entity Classes that you are proposing." It lists "Required Fields *" and shows the "Proposed Entity Class: communications_data_line_1". The form includes input fields for "Definition:" (containing "definition for data line 1.") and "Source:" (containing "source for data line 1."), both marked with red asterisks. Below these is a "Comments/Notes" section with a 100-character limit, containing the text "Comments for data line 1." and a "75 characters left" indicator. Another section, "Explain Reason for request", contains the text "Reason for data line 1." and a "77 characters left" indicator. The bottom of the form shows the start of the next entity class: "Proposed Entity Class: communications_data_line_2".

Once the have entered the names of the proposed ENTITY CLASSES, they are given a form for each CLASS that requests certain information before they can continue. This helps keep users within the framework of the system.

Spatial Data Standards Comments

Entity Set: communications

The following information was entered:

Entity Set: communications

Entity Class: communications_data_line_1

Definition: definition for data line 1.

Source: source for data line 1.

Comments/Notes: Comments for data line 1.

Explanation for request: Reason for data line 1.

Entity Types Proposed: 1

Entity Attributes Proposed: 1

Entity domains Proposed: 1

Propose Entity Types >>

Propose Attributes >>

Propose Domain Values >>

Entity Class: communications data line 2

From this page, users can update all aspects of their submission. Once their submission is complete, they are then given the option to Submit. If they choose this option, the information will be saved, and the designated POC will receive an e-mail notifying them of the submission. The user will also receive an e-mail, confirming their submission. This e-mail will contain an